PRFORMA FOR SUBMISSION OF INFORMATION BY STATE PRIVATE UNIVERSITIES FOR ASCERTAINING THEIR NORMS AND STANDARDS

Mahindra University, Hyderabad, Telangana

A. LEGAL STATUS

1.1   Name and address of the University

Mahindra University Survey No: 62/1A, Bahadurpally, Jeedimetla, Hyderabad – 500043 Telangana – India

1.2   Headquarter of the University

Mahindra University Survey No: 62/1A, Bahadurpally, Jeedimetla, Hyderabad – 500043 Telangana – India

1.3   Information about University

   (a) Website: http://www.mahindrauniversity.edu.in/

   (b) E-mail: info@mahindrauniversity.edu.in

   (c) Phone Nos: 040 6713 5102

   (d) Fax Nos. NA

   (e) Information about Authorities of the University

   a.   Ph. (including mobile), Fax Nos. and e-mail of Chancellor:

   mahindra.anand@mahindra.com (022 2884 9588)   Fax No-NA

   b.   Ph. (including mobile), Fax Nos. and e-mail Vice Chancellor:

   vc@mahindrauniversity.edu.in (040-67135101) Fax No.- NA

   c.   Ph. (including mobile), Fax Nos. and e-mail of Registrar:

   rajive.chauhan@mahindrauniversity.edu.in   (Ph:8249713685) Fax No-NA

   d.   Ph. (including mobile), Fax Nos. and e-mail of Finance Officer:

ranjan.sardar@mahindrauniversity.edu.in (Ph:9716825620) Fax No-NA

1.4 Date of Establishment

20 May 2020 vide Telangana State Private Universities (Establishment and Regulation) (Amendment) Ordinance, 2020, 20/05/2020 **Annexure – I**

1.5 Name of the Society/Trust promoting the University (Information may be provided in the following format)

(Copy of the registered MoA/Trust Deed to be enclosed)

MOA of Sponsoring body Mahindra Educational Institutions **Enclosed- Annexure II**

1.6 Composition of the Society/Trust

Enclosed as Appendix – I

1.7 Whether the members of the Society/Trust are members in other Societies/Trusts or in the Board of Governors in companies? If yes, please provide details in the following format: -

Enclosed as Appendix – II

1.8 Whether the promoting Society / Trust/Company is involved in promoting / running any other University / Educational Institutions? If yes, please give details in following format.

No, The Company is currently sponsoring the Mahindra University, Hyderabad only.

1.9 Whether the promoting Society / Trust/Company is involved in promoting / running activities other than Educational? If yes, please give details in following format

No. Currently, the company is not involved in any of the activities under reference.

1.10 Act and Notification under which established:

Enclosed as Annexure - III

1.11 Whether the University has been established by a Separate State Act?

YES. Details and supporting documents are as per 1.10 above.

B. ORGANIZATION DESCRIPTION

2.1 Whether the University is Unitary in nature (as per UGC Regulations)

YES.

2.2 Territorial Jurisdiction of the University as per the Act.

Territorial Jurisdiction of the University is **whole of Telangana.**

2.3 Details of the Constituent Units of the University, if any, as mentioned in the Act.

Nil, as on date.

2.4 Whether any off-campus centre(s) established? If yes, please give details of the approval granted by the State Government and UGC in the following format

Nil, as on date.

2.5 Whether any off-shore campus centre(s) established? If yes, please give details of the approval granted by the State Government and UGC in the following format.

Nil, as on date.

2.6 Does the University offer a distance education program? If yes, whether the courses run under distance mode are approved by the competent authority?

The University does not offer distance education Program.

2.7 Whether the University has established study Centre's'?

No.

C. Academic Activities Description

3. Academic Programmes

3.1 Details of the programs permitted to be offered by Gazette Notification of the State Government and its reference.

Under Clause 4 of Act No 11 of 2018, the Goals and Objects of the University shall be to create, organize, preserve and disseminate knowledge in the fields of Science and Technology, Humanities, Social Sciences, Education, Management, Commerce, Law, Pharmacy, Healthcare and any other field for the advancement of mankind in particular.

Enclosed as Appendix VIII

3.2 Current number of academic programmes/ courses offered by the University

Enclosed as Appendix IX

3.3 Whether approvals of relevant statutory council(s) such as AICTE, BCI, DEC, DCI, INC, MCI, NCTE, PCI, etc. have been taken to:

1. (a) Start new courses

2. (b) To increase intake

(i) For Programs in Engineering & Technology, Management Studies and Media & Liberal Arts.

Being a State Self-financed Private University established by the State Government, there is no requirement for taking approval of AICTE for the above programs.

(ii) For Law Programs

The University is offering 5 Years integrated BBA-LLB (Hons) program and 5 Years integrated BA-LLB (Hons) program since 2021-22. Sanction has been accorded for all the programs, vide by Bar Council of India (BCI) letter No D:1034:2021 (LE/Std. 14th Aug., 2021) dated 3 September 2021.

AICTE (2020) and BCI- **Enclosed as Appendix- X**

3.4   If the University is running courses under distance mode, please provide details about the students enrolled in the following format:

No courses are being offered under distance education mode as on date.

3.5   Temporal plan of academic work in the University Semester system/ Annual system

Semester System

3.6   Whether the University is running any course which is not specified under Section 22 of the UGC Act, 1956? If yes, please give details in the following format: -

a.   Name of the course(s)

b.   Since when started

Whether the University has applied for permission from UGC?

N/A

4. Student Enrolment and Student

4.1	Number of students enrolled in the University for the current academic year according to regions and countries (Please give separate information for main campus and off-campus/off-shore campus)

M-Male, F-Female, T-Total

Particulars		No. of students from the same State where the University is	No. of students from other States	No. of NRI students	No. of overseas students excluding NRIs		Grand Total*
					Foreign Student	Person of Indian	
UG	M	501	231	85			817
	F	177	76	37			290
	T	679	307	122			1107
PG	M	7	11				18
	F	5	2				7
	T	12	13				25
M.Phil	M						
	F						
	T						
Ph.D.	M	24	23				47
	F	4	15				19
	T	27	38				66
Diploma	M						
	F						
	T						
PG Diploma	M						
	F						
	T						
Certificate	M						
	F						
	T						
SOM	M	43	10				53
	F	46	7				53
	T	89	17				106
SOL	M	14	2				16
	F	27	15				42
	T	41	17				58

*The above table does not contain School of Engineering Batch 2021 Student numbers as the admission process is still on

*The students numbers/Admission numbers for School of Engineering Batch 2021 will be provided to the UGC committee at the time of visit

4.2	Category wise students				
		Category	Female	Male	Total
		SC	6	9	15
		ST	1	1	2
		OBC	31	164	195
		PH	0	0	0
		General	253	642	896
		Total	291	816	1107

**The above table does not contain SOM/SOL/ ECSOE Batch 2021 numbers as the admission process is still on

4.3	Details of the two batches of students admitted- (Only batch 2020 admitted under MU)

Particulars	Batch 1			Batch 2				
	Year of Entry - 2020			Year of Entry-2021				
	UG	PG	Total	UG	PG	SOM	SOL	Total
No. admitted to the programme	697	-	697	611	25	106	58	800
No. of Drop-outs (a) Within four months of Joining	54	-	54					
No. appeared for the final year examination	643	-	643					
No. passed in the final exam	578		578					
No. passed in first class								

4.4 Does the University provide bridge/remedial courses to the educationally disadvantaged students? If yes, please give details.

The University identifies the weaker educationally disadvantaged students admitted in and has a provision to conduct bridge courses for them for 2-4 weeks before the start of the Semester so as to bring them at par with the other students. In addition, the weaker students are identified at various stages of evaluation and the concerned faculty organizes remedial classes for them. The performance of such students is then monitored in the subsequent evaluations to close the loop and action is taken accordingly.

4.5 Does the University provide any financial help to the students from socially disadvantaged group? If yes, please give details.

The University provides tuition fee waiver on specific requests to the economically/socially disadvantaged students.

4.6 In case the University is running M. Phil /Ph. D programs, whether it is full time or Part time and whether these Programs are run as per UGC regulations 2016 for M Phil/PhD?

The PhD Programs have been offered both, in full and part time mode and same are complying to the UGC regulations 2016 on M Phil/PhD Programs. Ordinances, Rules and Regulations for the Ph. D. Programs of the University are attached as **Annexure-. XIII**

Salient points of the Rules include:

(a) Minimum 60% marks are essential in Master's degree to apply for the PhD program in Engineering discipline.

(b) Personal interview by nominated admission committee, are mandatory for admission to the Program.

(c) Higher grades values are essential to be achieved and maintained during course work phase, to continue with PhD program. Students are de-registered in case they fail to achieve minimum laid down SGPA/CGPA at the end of semester or course work.

(d) PhD student has to pass an Written/Oral Comprehensive Examination followed by approval of Research Plan in order to qualify to become a scholar and commencing research work. The Comprehensive Examination is set up and conducted by an independent committee, constituted by the Dean and approved by the Vice Chancellor.

(e) Scholar is required to have at least two publications (journal, conference, and seminar) of which at least one should be a research paper in a refereed journal.

The University is not offering any M. Phil program.

4.7 Whether the University has a website? Whether the website is regularly updated?

Yes, The University has the Website www.mahindrauniversity.edu.in. The website is updated regularly.

4.8 How are the prospective students informed about the criteria for admission, rules and regulations, facilities available etc.?

The University has adopted following means:

(a) Through the University Web site www.mahindrauniversity.edu.in where complete information about following, and more, is readily available to all the prospective students:

(i) programs on offer, seats available, eligibility and selection criteria/process;

(ii) Ordinances and Academic Rules of all Programs, which lay down the evaluation and grading patterns, examination system, types of courses, rules governing award of degree and progression, rules dealing with various issues in conduct of programs, attendance rules, discipline rules etc;

(iii) Faculty Profiles;

(iv) Curricula and brief Syllabi of all Programs;

(v) Fee and Scholarships;

(vi) infrastructure available.

(b) The University uses various other communication channels to inform prospective students on admission related activities which include:

(i) News Paper Advertisement;

(ii) E mails to the prospective candidates, through the leads available;

(iii) Listing on Educational portals;

(iv) Use of digital campaigns.

4.9   Whether any grievance redress mechanism is available in the University? If yes, please provide details about the complaints received against malpractices, etc in the University.

(i) Yes. The University has a grievance redress mechanism which is in compliance to the Act of the University; the University policy on redress of grievances provides a fair and reasonable opportunity to employees or students who have any grievance with the University or any of its authorities/policies/decisions. The Grievance Redress Mechanisms for Faculty/Staff and Students/Parents are given below:

(1) For Faculty and Staff

University policy on Grievance Redressal Mechanism for faculty and staff has been prepared dealing with different kinds of grievances – and has three levels of grievance redressal of which Level-III is the Appellate Authority. A brief matrix of grievances and their redress is as follows

Grievances of Faculty

Nature of Grievance	Level – I Grievance Handling	Level – II Grievance Handling Authority	Appellate Authority
Against an action of Peer Group	HOD	Dean of School	VC
Against HOD	Dean of School	-	VC
Against Dean	VC	-	Chancellor
Against an Officer or Support Staff	Line Manager		VC
Performance Appraisal, etc.	Dean of School	-	VC
Service Matters	Head HR	-	VC
Work place facilities/etc.	Head Admin	-	VC
Library Function	Head Library	Chairman, Library Committee	VC

Grievances of Staff/NT Faculty

Nature of Grievance	Level – I Grievance Handling	Level – II Grievance Handling Authority	Appellate Authority
Against an action of any Faculty Member	Concerned HOD	Dean of School	VC
Against an action of any Staff Member	Reporting Officer	Head HR	VC
Against Reporting Officer	-	-	VC
Against action of any Admin Department	Head Admin		VC
Performance Appraisal, etc.	Head HR	-	VC
Service Matters	Head HR	-	VC
Work place facilities/etc.	Head Admin	-	VC

(2) For Students and Parents

Students are encouraged to resolve concerns or problems directly with the person(s) / Department concerned through personal discussions / counselling in that the aggrieved students should first approach the respective Course Coordinator who will informally try to resolve the problem. Wherever necessary, the Course Coordinator may seek guidance from the appropriate authority for the purpose.

A Matrix for Grievance Redressal Mechanism for students has been prepared dealing with different kinds of grievances. The Grievance Redressal Mechanism has three levels of grievance redressal of which Level-III is the Appellate Authority.

Student Related Grievances

Nature of Grievance	Level – I Grievance Handling	Level – II Grievance Handling Authority	Appellate Authority
Academic Related	Concerned HOD	Dean of School	VC
Faculty related	Concerned HOD	Dean of School	VC
Registration related	Concerned HOD	Registrar	VC
Examination related	Concerned HOD	COE / Faculty in charge (Exams)	VC

Internships / Placements	Head Placement	Dean of School	VC
Amenities & Services	Head Admin	Chairman Student Affairs	VC
Hostel related	Coordinator Student Affairs	Chairman Student Affairs	VC
Finance related	Head Finance	-	VC
Student to student related	Coordinator Student Affairs	Chairman Student Affairs	VC

No complaints have been received till date.

No complaints are currently pending.

5. Curriculum, Teaching Learning Process/Method, Examination / Evaluation System

5.1 Which University body finalized the curriculum? The composition of the body may be given. (Board of Studies, Academic Council, Board of Management)

(a) Initially, at the start of University, the curriculum was conceptualized and discussed amongst a Committee comprising the Vice Chancellor, Deans of Schools, HODs and senior faculty. The curricula of various programs were then put up for scrutiny and consideration by respective Board of Studies whose recommendations were then approved by the Academic Council.

(b) The minutes and proceedings of Academic Council are reported to the Board of Management.

(c) The composition of each of these authorities is attached as follows:

(i) Board of Studies

(ii) The Academic Council

(iii) The Board of Management

5.2 What is the Rules/Regulations/Procedure for revision of the curriculum and when was the curriculum last updated?

(a) Post establishment of the University in 2020, as a first step the structure of programs has been finalized in principle, in most of the programs, along with Educational Objectives and outcomes in line with guidelines of regulating bodies like AICTE and BCI etc. and have been kept in mind while preparing the Program Structures. The University understands that review of the Programs, Curricula and Syllabi is a continuous process. In line with philosophy of

keeping the teaching and learning of academics abreast with the latest advancements in knowledge and developments in respective areas, the periodic review of Curricula has been carried out.

(b) The curricula for the programs on offer have been adopted after due deliberations amongst the stake holders, with inputs from academia and industry. It is contemporary and updated at this stage of the University development.

(c) The flow chart listing steps for adoption of Programs is attached as **Annexure-XIV**. The flow chart listing steps for addition/deletion of Courses /modification to curricula is attached as **Annexure.-XIV**

5.3 Whether approval of statutory bodies such as Board of Studies, Academic Council and Board of Management of the University has been taken to start various courses? If yes, please enclose extracts of the minutes.

(a) Yes.

(b) All programs being conducted by the University have been recommended by Academic Council and approved by the Board of Management of the University. The extracts of Minutes are attached **as Annexure-IV**

5.4 Furnish details of the following aspects of curriculum design: (i) Innovation such as modular Curricula (ii) interdisciplinary/multi-disciplinary approach.

Mahindra University aims to create a learning atmosphere fostering an environment of entrepreneurship, innovation, multi- and inter-disciplinary industry-oriented research at every level of the curriculum.

The University follows the Choice Based Credit System (CBCS) advocated by UGC. The Curriculum has a flexible structure with lot of flexibility available to students to choose their electives (Program as well as Open) in the Semester based teaching, evaluation and grading/assessment pattern advocated in the CBCS.

Two key elements of inter-disciplinary learning; Life Skills and Entrepreneurial thinking form the essential courses for all students in the University.

International Academic Memorandum of Associations (MoAs) with the following International Universities of high quality and repute have been signed and are very active right from day one:

(a) Centrale Supelec (Paris) and associated Ecole campuses in France;

(b) Babson Global Inc;

(c) University of Florida, Gainesville, USA;

(d) Cornell University – SC Johnson Cornell College of Business;

(e) Virginia Tech, USA;

(f) College of Information Science & Technology, University of Nebraska at Omaha, USA

In addition, MOOC platform edX, etc. are being used by each school to ensure international relevance of the curriculum. Numerous conferences are arranged with International partners to discuss the evolution of the curricula.

A. Engineering

The curriculum design for Engineering Programs is based the philosophy that aims to empower the students with a critical thinking led approach, scientific temperament and knowledge in science and engineering, besides also in the fields of management, to solve problems that challenge humanity. It caters for teaching that builds critical thinking abilities, inspiring learning environment with optional /elective content that challenges and motivates students, multidimensional options where knowledge of science and technology is part of a broader knowledge platform. A student has the choice of opting for many interdisciplinary Courses outside the chosen program and catering for extracurricular dimensions promoting many other facets of campus life like student clubs etc.

In line with above philosophy, the University has aimed at creation of curriculum and teaching practices where the traditional teacher-centric approach has been changed to largely student-centric approach; combining the strength of face to face teaching with the power of technology enhanced learning, laying emphasis on blended learning, attempting to introduce concepts such as problem based learning and collaborative group learning. The curriculum is expected to combine the best practices in pedagogy with appropriate e-learning tools to take care of the individual differences amongst learners of various classes and intellectual calibre.

The curriculum and the pedagogic design has also been so integrated as to ensure that students are carefully guided "how to learn" on their own. The curriculum is so designed as to ensure that along with the minimum set of competencies in their chosen specialization, graduates also acquire generic skills and attitudes as an integral part of their program of study. The curriculum is also designed to ensure that the Program Outcomes (POs) as well as Program Specific Outcomes (PSOs) are addressed adequately by the Program Curriculum. For each Course of a Program, the Course Outcomes (COs) are formulated and then assessed continuously by the teacher concerned who is teaching that Course.

Further, the curriculum is also based on the experience gained / studies carried out of the following aspects:

(a) Curriculum being followed in reputed Universities/Institutions likes IITs, NITs and Central Universities etc.

(b) Expectation of Industry,

(c) Practice based Courses, and

(d) Integrated Curriculum incorporating essentials of Courses of other disciplines as well as a larger component of projects and provision of flexibility for slow and fast paced learning.

B. Management

Mahindra University Management program focuses on the creative transformation of Individuals, Organizations and Society. The aim of the curricula of the School is to ensure development of a student as a well-rounded management professional who can adapt and lead in India's fast-growing, rapidly changing environment today. The Courses will enable students to conceive and create innovative enterprises to ride the growth wave.

The Curriculum, Content and Pedagogy are designed with the aim of ensuring that students evolve into a futuristic leader who can think beyond the obvious and create new blue oceans of opportunities for the organizations that they eventually chose to work with. The Curriculum also consists of Courses that develop individual quality by fine tuning the innate behavioural and leadership skills required of managers of tomorrow which include creativity, innovation, communication, image management, ethics etc. This will be supplemented by functional skills in various areas of organizational management which would enable the graduate from the Program to creatively steer enterprises through exponential growth trajectories. In addition to

Courses that focus on individual and organization development, the Program also has a set of highly effective Courses that are designed to address the societal challenges that affect such development. The aim of these Courses is to provide adequate skill sets to students to identify opportunities in society for creating and leading sustainable enterprises. In alignment with the University Philosophy of Entrepreneurial Thinking and Action, there are several elements in the Curriculum that support the start-up culture among the participants.

The first year Courses are common to all students, and, designed to provide the students with enough knowledge and skills to excel in any stream of management irrespective of the specialization they chose through electives in the second year. In addition to the core management subjects, Courses and workshops to develop perspectives and personality also form part of the First Year Curriculum.

The Summer Internship is an important building block of the Program. The internship provides an opportunity to put learning into practice and gives an opportunity to learn the nuances of managing large organizations through hands-on practice.

Given the multidisciplinary nature of management and to keep abreast with current trends in management, the curricula caters for freedom to earn some credits by attending Courses offered through recognized international MOOC platforms like edX. Other highlights of Curricula include Non Credit Compulsory Courses and Workshops, Courses of Guided Study (CGS), Courses from other sources called Flexi Credit Courses (FCS), Summer Internship, Specializations in one or more area of management depending upon the electives taken, Rural Immersion & Social Entrepreneurship, International Programs to include Academic Immersion Program (AIP), Global Internship, International Exchange Program (IEP) etc.

C. Law

The Integrated dual degree Program BBA-LLB (Honors) and BA-LLB (Honors) programs are approved by the Bar Council of India.

Mahindra University's School of Law aims to transcend legal education to shape the future thought leaders as crusaders of a fair and just society. The curricula of MU Law Degree Programs have been designed imbibing and integrating the Curriculum of National and

International Law Schools. The dual degree honors programs aim to impart substantive and procedural laws of National and International comparative perspectives.

The School aims to expose and provide litigation, transactional and research platforms. The aim is to build a theory-practice integration, which will enable the much-desired capacity building of the legal profession. Students will excel in the bench and will eventually enable them find a place in the judiciary.

The Courses of the Law Degree Programs integrate the concepts, legal provisions, case laws and comparative analysis to get a holistic picture of the Courses. In the Integrated BBA-LLB (Honors) Program offered by the University, students will gain an in-depth knowledge of Civil, Criminal, Commercial and International law. The program shall prepare the students with the skills, knowledge and strategic perspectives essential to the needs of legal practice. To achieve the avowed goals, the curriculum has been designed to impart critical thinking which will serve the model of Outcome Based Education (OBE). This essentially means that the graduate lawyers who are practice hungry and ready to achieve results from day one of their career choices shall have the competencies as required. There is great emphasis is on extensive and in-depth Moot Court Clinics. The Clinical Courses also span to other under developed areas of Alternate Dispute Resolution, Arbitration, Conciliation and Mediation. Further, in addition to the Mandatory Courses prescribed by Bar Council in the first and second degrees, there will be an offering of contemporary seminar Course touching upon Technology interface, social interface and public policy discourses.

The first degree of BBA will cover crucial business papers of Management Theory, Business Analytics, Business Communication, Critical Thinking, Business Accounting, Acquisition and Mergers, and other business subjects. In the first degree of BA it will cover legal economics, Sociological underpinnings of Law, Legal History and foundations of Political theories and legal systems.

The core law Courses to be taught from first Semester and later to be the main Courses from third to fifth Year will deal on the traditional areas of civil and criminal law and to have specially designed electives of contemporary legal interface of Artificial Intelligence & Law, Entertainment Law, Transactional Issues in IPR, Law and popular culture, Advanced IPR, Cyber space laws, Shipping Law, Air & Space Law among other interfaces.

The emphasis on Intensive internships, National and International Moot Courts, participation in debates, essay competitions, policy drafting, and clerkship with Judiciary will give the maximum exposure and hands on training to the students.

The Courses will have a combination of Socratic Method, Case law analysis, Moot problems, Simulation exercises and multimedia teaching modules to develop critical thinking. The School will invite eminent domain experts in Law and non-Law fields to interact and shape a pluralistic outlook among the enrolled graduates.

Centre for Entrepreneurship & Innovation (CEI)

Creativity and entrepreneurial-thinking are integral to Mahindra University's mission to prepare students to be life-long learners in a globally-connected world. The Centre for Entrepreneurship & Innovation (CEI) is the hub for nurturing a spirit of innovation, experimentation and entrepreneurship amongst the students. CEI believes that entrepreneurship is not just a technical process of venture launch. Rather, it is a mind-set and a set of skills that foster the pursuit of innovation in business, personal and social contexts. Like other evolved disciplines, entrepreneurship has a body of knowledge that can be acquired through classroom andragogy.

Entrepreneurship and innovation are seamlessly inter-woven into the Curricula of each school. Core course "Foundations of Entrepreneurship" and Electives like "Building High-tech Startups" are offered through a student's academic life at the University. Many other related Courses are offered as Specializations, Electives and Minors. Hence, innovation and entrepreneurship run as common denominator in all our Curricula/Syllabi. Through classroom lectures, projects and real-life startups (supported by the Mahindra e-Hub) , we prepare students for the complex and volatile world of tomorrow.

5.5 Has the University conducted an academic audit? If yes, please give details regarding frequency and its usage.

The University commenced its operations in May 2020 only. Notwithstanding, numerous in-house interactive sessions are being conducted to review the academic and administrative issues which are noticed during implementation of various aspects of Programs.

5.6 Apart from classroom instruction, what are the other avenues of learning provided for the students? (Example: Projects, Internships, Field trainings, Seminars, etc.)

In addition, to class room instructions, the teaching/learning methodology also includes;

(a) Capstone Projects – offered as a multifaceted assignment that serves as a culminating academic and intellectual experience for students.

(b) Corporate Internship (for 6-8 weeks at the end of 6th semester, besides smaller duration internship programs in 2nd year for the B. Tech students) and (8-10 weeks at the end of 1st & 2nd Year for UG Management Programs). The BBA-LLB (Hons)/BALLB (Hons) /LLB (Hons) students are put through internship aligned to BCI policy with NGOs/Policy Institutes, Law Firms/ Individual Lawyers, Judiciary as clerks and Industry Legal cells etc.

(c) Field training and rural immersion programs for management students.

(d) Seminars which normally form part of the project presentation.

(e) Self-Study Courses / Term Papers.

(f) Tutorials/ sessions aimed at problem solving exercises.

(g) Assignment and quizzes.

(h) Extra-Curricular assignments, hobbies clubs / Cultural Hubs.

(i) The clinics having field visits for legal aid, participating in ADR, writing a case diary on observing cases in Courts and covering a wide range of legal Courses.

(j) Flipped classroom/Content coverage through MOOCs.

(k) International immersion programs at foreign Institutes as per MOUs.

5.7 Please provide details of the examination system (Whether examination based or practical based).

The University follows a framework of continuous evaluation policy. The components of evaluation in each Course are required to be pre-defined by the concerned teachers and communicated to all students at the beginning of each Course. The examination system comprises of the following:

(a) Generally, 2 written examinations i.e. Mid Term and End Term Examination

(b) Continuous Assessment by faculty in the form of

(i) Class Assignments

(ii) Quizzes

(iii) Group Projects

(iv) Seminars

(v) Viva-Voce

(vi) Or any other component as decided by the faculty teaching the Course

(c) Practical's whether a part of the Course or a separate Course which involves day-to-day evaluation and/or Mid-Term/End-Term evaluation as decided by the teacher concerned

(d) Pre-defined rules for examination of Courses of special nature like Internship, projects etc.

The details of examination and evaluation system of each Program are covered under respective regulations and rules governing the program. The Examination Procedure in general is attached as **Annexure-XV**

5.8 What methods of evaluation of answer scripts does the University follow? Whether external experts are invited for evaluation?

This being a Unitary University, the answer scripts are evaluated by the internal faculty only. However, guidelines exist for moderating and validating not only the question papers but also the model answers before evaluation of the answer sheets. After evaluation, it is necessary to share the answer scripts with the students for maintaining transparency, before submission of evaluated answer books to the examination section. Similarly, the grading is carried out as per the Grading policy defined in the Examination Rules of the Program. Grading for each Course is moderated by the Grading Committee of the Department and normalized by the School Moderation Committee. Rules are in place to invite external examiners for assessment of Projects at all levels and evaluation of Ph. D thesis and its oral defence.

5.9 Mention the number of malpractice cases reported during the last 3 years and how they are dealt with.

(a) So far, 03 cases of unfair means (UFM) have been reported during the examinations and dealt with in accordance with the laid down policy on UFM.

(b) University Policy on dealing with the UFM is given in **Annexure-XVI**

5.10 Does the University have a continuous internal evaluation system?

Yes.

5.11 How is the question paper set to ensure the achievement of the course objectives?

The university has laid down guidelines for the examination, which is to assess the level of students learning and the level of success achieved by the faculty in transferring the knowledge. Therefore, the objective of the students' assessment is to discriminate among good, average and below average students. Further, the students are informed of the Course Outcomes, evaluation parameters at the beginning of each Semester/Term by the concerned teachers. This is done through the detailed Course description document, which is provided to each student and is also available on the Learning Management system (LMS). The question paper is evenly distributed over the entire syllabi (as applicable for the examination) with the varying level of complexity as defined under Bloom's Taxonomy. The questions are roughly distributed as under:

(a) **For closed book examinations:**

(i) Comprehension questions (including simple applications)

(ii) Application oriented questions '

(iii) Analysis and simple level synthesis questions

(iv) Higher level Synthesis, Evaluation & critique questions

(b) **For open book examinations:**

(i) All questions may be of higher-level Analysis & Synthesis, Evaluation and Critique type.

(ii) Direct Application and Direct Analysis type is emphasized.

(iii) Resources allowed to be used are clearly specified.

(iv) The teacher at his/her own discretion may decide to conduct open book examination with prior information to students and Controller of Examination.

5.12 State the policy of the University for the Constitution of Board of Question Paper Setters, Board of Examiners and Invigilators.

(a) Like IITs and IIMs, the Faculty which conducts the course, is fully responsible for setting up of questions papers and evaluation.

(b) The invigilation duties are assigned by the controller of examination from amongst the pool of internal faculty.

5.13 How regular and time-bound are conduct of examinations and announcement of results? Substantiate with details of dates of examinations and announcement of results for the last 3 years.

The results of all examinations are announced as per schedule announced in the Academic Calendar which is announced well in advance. In addition, the follow-up activities like showing of answer sheets, compilation of marks, submission of marks to the exam section is also strictly followed. The students are shown the evaluated answer scripts within 5-7 days of the last examination and the results are declared within 15 days of the last examination. As an example, the examination schedules as provided for in the Academic Calendar of Fall Semester 2021, is attached as **Annexure-XVII** No deviations have been made so far in declaration of results in previous years too.

D. ADMISSION PROCESS

6.1 How are students selected for admission to various courses? Please provide faculty-wise information.

    (a) Based on scores in National level entrance tests.

    (b) Through written entrance tests

    (c) Through personal interviews

    (d) Through academic records up to qualifying examinations

    (e) Through combination of the above

    Please also provide details about the weightage given to the above

Admission process followed in the academic session 2021-22 is as given below:

Program	Entry Through	Weightage
ENGINEERING B.Tech.	Based on scores in national level entrance exams - JEE (Main) OR	

M.Tech.	Based on scores in SAT / ACT plus performance in personal interview (PI) OR Through academic records upto qualifying exams - % marks in 10+2 Board examination in PCM plus performance in internal test/PI Based on scores in national level entrance test – GATE / through academic records - % marks obtained in qualifying exam (B.Tech., B.E., etc). plus performance in PI	100% as per mode of selection, in any one specified, based on pre-decided minimum merit cut-off.
MANAGEMENT BA/BBA	Based on scores in SAT / through academic records upto qualifying exams - % marks in 10+2 Board examination in 5 specified subjects plus performance in personal interview (PI)	100% as per mode of selection, in any one specified, based on pre-decided minimum merit cut-off.
LAW BA-LLB (H) / BBA-LLB (H)	Based on scores in national level entrance tests – CLAT / LSAT OR Through academic records upto qualifying exams - % marks in 10+2 board exams in 5 specified subjects plus performance in MULET (entrance test)	100% as per mode of selection, in any one specified, based on pre-decided minimum merit cut-off.
PhD Programs – Engineering, Sciences, Humanities, and Education	Performance in personal interview conducted by MU	

6.2 Whether the University is admitting students from national level entrance test or state level entrance test? If yes, please provide following details: -

   Yes, JEE Mains and CLAT

6.3 Whether admission procedure is available on the University website and in the prospectus

   Yes

6.4   Please provide details of the eligibility criteria for admission in all the courses

Eligibility Criteria for A.Y. 2021-22

Sl. No.	Program	Eligibility Criteria	Merit to be drawn on
1	B.Tech. (Hons)	10+2 or equivalent from any statutory board with 60% OR as per AICTE norms aggregate marks in all subjects OR equivalent grade for the students from IB or other approved Board	Merit obtained in JEE (Main) 2021 / SAT-I & II / Class XII PCM% (with test/interview)
		Qualify in JEE (MAIN) 2021 examination and be eligible to write the JEE Advanced 2021 OR Top All India rank in JEE (MAIN) 2021 examination (Exact cut off rank would be announced upon announcement of results) OR A valid SAT Subject Test Score or SAT Test Score	
2	Ph.D. – Engineering Sciences & Humanities	(i) M.Tech Degree for Ph.D. in Engg with 60% aggregate marks or CGPA not less than 6 on scale of 10.	Performance in Personal Interview conducted by the Selection Committee
		(ii) M.Phil / PG Degree for Ph.D. in Sciences with 60% Aggregate marks or CGPA not less than 6 on scale of 10.	
		(iii) Good academic record with 1st division all through; i.e. 60% aggregate marks or equivalent CGPA of => 6 on a scale of 10 at UG level	
		(iv) Candidates must be qualified in GATE or qualified in UGC- NET (Including JRF) / SLET / CSIR NET (Including JRF) / Teacher fellow ship holder or equivalent national level examinations or are in receipt of fellowships like DST/ DBT/ DAE/ CSIR/ QIP/ CMR/ DRDO/ INSPIRE etc .	

| 3 | BBA | 60% aggregate marks in 10+2 in any discipline | Performance in Personal Interview |
| | | Mathematics in 12th Standard compulsory for BBA (CBA) & BA (F&E) | |

| 4 | 5 Years Integrated Programs | 60% aggregate marks in 10+2 in any discipline | Based on scores in CLAT / LSAT / MULET 2021 |

	BA-LLB (H), BBA-LLB (H)		
5	M.Tech.	B.E./B.Tech. in related discipline with at least 50% aggregate marks or equivalent CGPA	GATE Score
		Valid GATE Score	

6.5 Whether University is providing any reservation/relaxation in admission? If yes, please provide details in the following format:

Yes.

The University complies with the reservation policy as per its Act. 22.5% reservation of seats is applied. Further Telangana domicile reservation of 25% is provided for

SC/ST rules of GOI (UGC) followed.

6.6 Whether any management quota is available for admission in the University? If yes, please provide details in the following format:

No. The university does not provide any seat under management quota.

6.7 What is the admission policy of the University with regard to NRI and overseas students?

The University complies with the policy of UGC in reference to admission under NRI/and overseas students.

Eligibility Criteria for NRI / PIO admissions are as follows:
For B. Tech
Only SAT II Scores+ Personal Interview

For SOM
- 10+2 or equivalent from any statutory board with 80% OR equivalent grade for the students from IB or other approved Boards.
- valid SAT Scores or Pearson Undergraduate Entrance Exam Score
- Panel Interview

For SOL

Qualify in Mahindra University Law Entrance Test-2021 (MULET 2021)

E. FEE STRUCTURE

7.1 Present Course-wise fee structure of the University (please provide head-wise details of total fee charged)

Fee Structure for students admitted in academic year 2021-22 is as below:

Fee to be charged (Per Annum) in Academic Year 2021-22

Program	Fee Per Annum US$/(INR)	Security Deposit (One-Time Refundable)	Hostel Charges Per Annum (Including Boarding, Lodging and Laundry) (INR)
B.Tech. (General Cat)	450,000	20,000	200,000
B.Tech. (NRI Cat)	US$ 8000	US $400	US $3500
BA	250,000	20,000	200,000
BBA & BBA-LLB & BA-LLB	300,000	20,000	200,000
M.Tech*	100,000	20,000	200,000
Ph.D.*	50,000	20,000	**

** Full time Ph.D. students allotted free hostel accommodation to include boarding, lodging and laundry, in addition to Ph.D. Assistantship of Rs. 25,000/- per month. Financial support shall be provided to Full time M Tech students with applicable GATE scores as TA-ship of Rs 15,000 per month plus free boarding/lodging.

Also Enclosed as Annexure XI

7.2 Any other fee charged by the University other than the fee displayed in the UGC website (e.g. Building Fee, Development Fee, Fee by any name, etc.)

No other fee is charged by the University other than the fee displayed in the UGC Website. The chargeable fee as indicated in Para 7.1 is self-explanatory and all inclusive.

7.3 Whether fee structure is available on the University website and in the prospectus?
Yes.

7.4 Whether fee is charged by the University as per fee structure displayed in the University website and in the prospects or some hidden charges are there?

Yes, the fee is charged by the University is as per the fee displayed in the University Website. There are no hidden charges.
A fee receipt is given to each student and the record maintained of all the transactions.

7.5 Mode of Fee collection

The fee is collected through bank demand drafts/crossed bank cheques in the name of the University or through on-line net banking only. The tuition fee and hostel charges are paid by the students twice in a year.

7.6 Whether University is providing any concession in fee to students? If yes, please provide details.

The Ph.D. students are provided Teaching Assistantship, as outlined in 7.1 above.
As a special measure, all students admitted to first batch of B. Tech Programs in Year 2016-17, have been given a fee waiver as a Chancellors Scholarship @ Rs 50,000/- per year for all 4 years of the Program.
The students are also being awarded Merit Scholarships, details of which are provided separately at 7.11 below.
Students who have lost both parents or earner in the family are provided assistance through benevolence fund.
The university is giving concession of fee as scholarships to J & K and North East students

7.7 Details of the hostel fee including mess charges.
Rs.200000 (Two Lakhs per annum)

7.8   Any other fee.

No.

7.9   Basis of Fee Structure

Tuition Fee, Hostel Fee, Caution Deposit (Refundable)

The determination of fee generally follows the norms followed by contemporary Self-financed Universities and as enumerated in various policy guidelines of the Regulators and laws in force. The current fee has generally comparable to the fee structures of the other private universities in the country providing similar facilities and education. The fee recommended by the Finance Committee, is put up for approval of the Board of Management/Governing Body of the University.

The University, in its formative years is fully conscious that the entire cost of education (as per capita cost of education, calculated below) cannot be passed to the students and therefore, a progressive income plan has been worked out, based on the proposed increase in number of programs and student strength. The University is aware that as per rules of law, the fee as a accepted norm, may provide for reasonable surpluses required for future plans for growth and development of the University.

The Tuition Fee seeks to recover the actual cost of imparting education and takes into account salary and allowances to the faculty and staff (which have been kept high and competitive to ensure induction of best faculty and staff). Further, it is expected to cater for expenditure on administrative services, cost of maintenance of labs including consumables; contingent /statutory expenditure; library; maintenance of building and assets etc. This is worked out in the form of cost of education, which also factors the sanctioned/ admitted strength of students.

Expenses incurred toward development of infrastructure as also keeping the futuristic infrastructural development, up gradation and replacement etc. in view are accounted for from this fee.

Hostel charges aim at recovery of actual cost of boarding, messing, laundry and maintenance etc. The fee structure has been provided in the public domain in a transparent manner.

7.10 Whether the University has received any complaint with regard to fee charged or fee structure? If yes please give details about the action taken.

No complaints have been received.

7.11 Whether University is providing any scholarship to students? If yes, please provide details.

Yes. Enclosed for ready reference – Annexure -V

F. Faculty

8.1 Total no.of Sanctioned and filled up posts (Institution- wise and Department- wise)
Enclosed as Annexure – VI

8.2 Details of teaching staff in the following format (Please provided details – Institution- wise and Department-wise)
Enclosed as Appendix – XIII

8.3	No. of Teaching staff category wise	Category	Female	Male	Total
		SC			
		ST			
		BC	18	47	65
		PH			
		General	31	37	68
		Total			

Enclosed as Appendix – XVII

8.4 Details of the permanent and temporary faculty members in the following format

Particulars	Female	Male	Total
Total no. of permanent teachers	43	83	126
No. of teachers with Ph.D. as the highest qualification	31	74	105
No. of teachers with M. Phil as the highest qualification			
No. of teachers with PG as the highest qualification	12	9	21
Total no. of temporary teachers			
No. of teachers with Ph.D. as the highest qualification			
No. of teachers with M.Phil as the highest qualification			
No. of teachers with PG as the highest qualification			
Total no. of part-time teachers	0	3	3
No. of teachers with Ph.D. as the highest qualification	0	3	3
No. of teachers with M.Phil as the highest qualification			
No. of teachers with PG as the highest qualification			
Total No. of visiting teachers			

8.5 Ratio of full-time teachers to part-time/contract teachers

18:1

There are no part-time teachers on the rolls of University.

8.6 Process of recruitment of faculty?

(A) whether advertised?

Yes. Copies of advertisements in LinkedIn etc. are attached –**Annexure XVIII**

(B) Whether Selection Committee was constituted as per the UGC Regulation?

Yes. The Selection Committee of the University, as specified in its Statutes, comprises of the following members:

(a) Vice Chancellor - Chairman

(b) Dean (of respective School)

(c) Head of respective Department (if Professor)

(d) 2 External Subject Expert(s) – drawn from IITs/IIMs/National Law Universities (as appropriate)

8.7 Does the University follow self-appraisal method to evaluate teachers on teaching, research and work satisfaction? If yes, how is the self-appraisal of teachers analysed and used? Whether: - Self Appraisal Evaluation, Peer Review, Students Evaluation, Others (specify)

The University has incorporated the Annual Performance Appraisal Reports (APAR) system in the HR policy. It is based on the principle that performance appraisal indicates an unbiased assessment of individual's qualities and capabilities highlighting the demonstrated performance and achievements noticed during the period of appraisal.

Performance appraisal reports are initiated by the HODs/ Directors/ Deans. The review is carried out as follows:

(a) Dean of Schools in case initiated by Head of the Department. The final review is endorsed by the Vice Chancellor.

(b) Vice Chancellor in case initiated by the Deans/Directors.

(c) Vice Chancellor is the final appellate authority/final disposing officer for the petitions if any.

The Reporting Officer initiates the reports for each academic year (The period of appraisal is counted from 01 July to 30 June of next year) in the prescribed format. The full APAR including the overall grade are communicated to the concerned faculty/employee, after the report is complete along with the remarks of the reviewing officer. The appraisal comprises self-assessment as well as review by the superiors in the chain.

Appraisal form for Faculty and compiling instructions is given at **Annexure-XIX.** The documents also indicate the process involved.

In addition, a process of Students Feedback has also **been introduced which** is taken at the end of the Semester/Term. The students are administered the form which contains numerous

criteria for evaluation of the Courses, as well as faculty performance. The feedback is taken anonymously, collated and analysed for the overall rating, strengths and weaknesses. The same is communicated to individual teachers for self-improvement as well as incorporating changes in the course work, where required. Sample formats showing quantitative and subjective feedback are attached as **Annexure-XX**

8.8 Institution-wise and Department-wise teacher student ratio (only full time faculty)
   1:17

8.9 Whether the University is providing UGC Pay Scales to the Permanent Faculty? If yes, please provide the following details:-

The university has modelled its compensation package on the lines of IITs, and IIMs and is much higher than the UGC Pay Scales.

The compensation package comprises of the components like Basic pay, grade pay, DA, HRA, Conveyance/Travel Allowance, National pension scheme, Provident fund, Reimbursements to include Medical reimbursement/allowance, Telephone, LTC etc. In addition, all members are provided medical Insurance cover as per norms of the University.

The current comparative scales are as below:
In addition, following Academic Research and other incentives are also provided to faculty:
(a) Innovative Research Grant under the Institute Scheme to new/existing faculty up-to maximum of 6 Lakhs for equipment and consumables, contingency and travel.
(b) A cumulative professional development allowance (CPDA) of Rs 3 Lakhs for every block period of 3 Years (Rs one lakh per year) on reimbursable basis to meet expenses for participating in both National and International conferences, paying the membership fee of various professional bodies and contingent expenses.
(c) Reimbursement of re-location charges in India/abroad up to Rs xxx to faculty members at the time of joining.
Yes
(54500 to 64500) works to CTC 28,94,544 – 32,53,104
(41500 to 52250) works to CTC 22,14,632 – 26,00,084
(29750 to 38000) works to CTC 16,47,468 – 19,43,280

Bank Transfer

8.10   Pay / Remuneration provided to: - Part-Time Faculty, Temporary Faculty and Guest Faculty

The remuneration/honorarium for Adjunct/Guest faculty is dependent on the seniority and experience of such faculty members and approved by the Vice Chancellor, based on the recommendations of the Dean. Currently following is provided for:

(a) Adjunct Faculty – Up to Rs. 7500/- per hour in addition to air travel (Multiple times to conduct a full Course), transport and guest room (Lodging & Boarding).

(b) Honorarium for Guest Lectures – Up to Rs. 7500/- depending on duration of the guest lecture/workshop/Seminar.

8.11   Facilities for teaching staff (Please provide details about Residence, Rooms, Cubical, Computers /Any other)

Following facilities are provided to the teaching staff:

(a) Cabin/cubicles as per seniority

(b) Laptop with high speed Wi-Fi internet connectivity and IT support materials – External Drives, CDs, Pen Drives etc.,

(c) Licensed software for research and development as required in addition to online access to the advanced/research journals through library.

(d) Telephone facility

(e) Stationery as per requirement

(f) Access to online Library facilities

(g) Photocopiers

(h) Networked Printers / Color Printer

(i) Medical facilities of consultation with University's medical Officer

(j) Faculty Lounge

(k) Central pantry services

(l) Sports and Recreation facilities to include Indoor and outdoor Games facilities etc.

(m) Fitness Centre/Gym

(n) Limited faculty residences are available

G. INFRASTRUCTURE

9.1 Does the University have sufficient space for Land and Building?
Yes.

The University has **68** Acres (275390 square meters) of contiguous land (Copy of Lease Deed is attached as **Annexure XXI.1,XXI.2,XXI.3).** Further; the University has already completed construction of **107106.96sq. m.** of built up area for academic and administrative purposes. The master plan of the University currently caters for developing **12.8** Acres of land Attached as **Annexure -XXIV**

The details of infrastructure are as below:
Does the University have provision for Residential Accommodation including hostels (boys & girls separately)

Yes.

9.2 Does the University have sufficient class rooms?
Yes

9.3 **Laboratories & Equipment**
   a. Item Description (make and model)
   b. Location (Department)
   c. Value (Rs.)
   d. Present Condition
   e. Date of Purchase
   Enclosed as Appendix – XV

9.4 Library
   a. Total Space (all Kinds) **405 SQM**
   b. Computer / Communication facilities **13**
   c. Total no. of Ref. Books (Each Department)

Department	Titles	Volumes	E-books
CIVIL	596	1661	28
CSE	729	1867	28
EEE	759	2094	40
ME	1012	2618	37
H&S	3722	6052	46
Total	6818	14292	179

SOL

- **Total No of Books- 1894**
- **Total No of Titles -693**

SOM

- **Total No of Books-520**
- **Total No of Titles-444**

Total No of E-Books-05

D. All Research Journals subscribed on a regular basis

Print Journals 30

E-journals Packages:

4. **IEEE Xplore Digital Library (ASPP, POP & Standard)**

5. **Science Direct (Elsevier)**

6. **ASME**

7. **ASCE**

8. **Jstor**

9. **Emerald**

10. **EBSCO**

11. **DELNET**

12. **All India Reporter & Criminal Law Journal (Online)**

13. **Andhra Legal Decision (DVD Version)**

9.5 **Sports Facilities**

   Enclosed as Appendix – XVI

   a. Open Play Ground(s) for outdoor sports (Athletics, Football, Hockey, Cricket, etc.)

   Volley ball courts – 2 Nos – 204 SQM, Football, Cricket Ground & Athletics track – 20345 SQM

b. Track for Athletics

Athletics track – 20345 SQM

c. Basketball courts

Basketball court (Synthetic) – 510 SQM

d. Squash / Tennis Courts

Tennis courts -2 Nos (Clay & Synthetic) – 510 SQM

e. Swimming Pool (Size)

18.29 M X 6.09 M

f. Indoor sports Facilities including Gymnasium

Indoor Badminton & Shuttle Courts – 640 SQM

GYM & Table Tennis – 158 SQM

Snooker & Pool area – 95SQM

G Any other

Adventure Zone

9.6 Does the University has provision for Residential Accommodation including hostels (boys & girls separately)

Yes

H. FINANCIAL VIABILITY

10.1 Details of the Corpus Fund created by the University:

The University has created a corpus amounting to Rs 10 Crores through FD as per the Act. Copy of FD is attached as **Annexure VII**

Fund FD Amount Rs.10 Crores.

FDR No 0015026231

FDR Date: 25-02-2020

FD Period: 7 Years

Fund FD Amount Rs.30 Crores

FDR No 0015026132

FDR Date: 25-02-2020

FD Period: 3 Years

10.2 Financial position of the University (please provide audited income and expenditure statement for the last 3 years)

The annual audit reports are attached as **Annexure VIII**

Brief Statement of income and expenditure for 3 years is as below:

10.3 Source of Finance and quantum of funds available for running the University (for last audited year): Fees, Donation, Loan, Interest, any other Pl specify

Being a new University, it has to be dependent on the collections from the tuition fee and sale of forms. It is expected that there will be shortfall in revenue which is proposed to be made up by sanction of funds from the Sponsoring Body or take a loan as may be approved by the Board of Management/Governing Body. University has also got donations during the year. Details of Donations and loan as on date in Mahindra University (as on 31 March 2021) are as follows:-

Enclosed as Annexure-XII

10.4 What is the University's **'unit cost' of education?** (Unit cost=total annual expenditure (budget accruals) divided by the number of students enrolled) Unit cost calculated excluding the salary component may also be given.

Expenses between MEI and MU yet to distribute.

I. GOVERNANCE SYSTEM

11.1 Composition of the statutory bodies of the University (please give names, profession & full postal address of the members and date of constitution)

Following committees/Governing Bodies have been put in place:
- The Governing Body
- The Board of Management

- The Finance Committee
- The Academic Council
- Board of Studies

Enclosed as Appendix XVII

11.2 Dates of the meetings of the above bodies held during the last 2 years
   Enclosed Extract of Minutes as Annexure – IV

11.3 What percentage of the members of the Boards of Studies, or such other academic committees, are external? Enclose the guidelines for BOS or such other Committees.

As provided in **Annexure-XXII** the Board of Studies of various Schools of the University has a pool of experts from Academia and Industry for their special knowledge in the Courses being taught in the Schools. Out of these, any two or more members may be invited to the meeting of the Board of studies, dependent upon the Agenda and Courses to be discussed.

Guidelines for Board of Studies
(i) The Dean of the School/Director of Centre/HOD of Department is the Chairperson of the BoS respectively;
(ii) All members of Boards of studies, other than ex-officio members shall hold office for a term of two years. Term of members shall commence from such date as may be notified.
(iii) Board of Studies meeting shall be arranged at least twice in a year.
(iv) Board shall have such powers and shall perform such duties as:
(a) organize instruction and research in the subject under the general supervision of the Dean and the Academic Council;
(b) consider and make recommendation to the Dean of school and the Academic Council on any academic matter pertaining to its sphere of work, as may appear to it necessary or on any matter referred to it by the Dean, or the Academic Council;
(c) recommend introduction, alteration and modification of courses in the Program; detailed syllabus of the different courses of the department shall be prepared by the Board of Studies and submitted to the Academic Council for its approval.

(d) Contents of the syllabi shall be revised and updated by the Board of Studies from time to time and submitted to the Academic Council for its approval.

(e) recommend creation, abolition and upgrading of research posts in the Department in accordance with its needs;

(f) organize Lectures, Seminars, Symposia, etc. from time to time;

(g) consider and recommend research schemes;

(h) Consider to constitute its Sub-committee (s) if required. A Sub-Committee may be constituted by the Board of Studies to discharge the duties in any specified area. The Sub-Committee shall stand dissolved after it had completed the work assigned to it. The Sub-Committee shall perform such function, as may be assigned to it by the Board of Studies.

The Academic Council
Composition

The Academic Council of the University as listed at **Appendix-XVII** comprises 24 Members, out of which 6 are industry experts/distinguished academics for their special knowledge or in any allied branch of knowledge. The Academic Council is as per the Act/Statutes of the University.

Guidelines for Academic Council

(i) The Academic Council, is the principal academic body of the University which exercises general supervision over the academic policies of the University and give directions regarding methods of instruction, co-ordination of teaching among the schools, departments and centres, research and improvement of academic standards;

(ii) It brings about and promote inter-School /Centre co- ordination and establishes or appoints such committees or boards as may be deemed necessary for the purpose;

(iii) It considers matters of general academic interest either on its own initiative, or on a reference by a School, Centre, or Department, and takes appropriate actions thereon;

(iv) It shall frame such regulations and rules consistent with the Statutes and the Ordinances regarding the academic functioning of the University, discipline, residence, admissions, award of fellowships and studentships, fees, concessions, and attendance.

(v) The Vice-Chancellor shall be the ex-officio Chairman of the Academic Council.

(vi) The Vice Chancellor shall preside over the meetings of the Academic Council and in his absence a member nominated by the Vice-Chancellor shall preside over the meeting. The procedure for the meetings of the Academic Council shall be as following:

(a) The Academic Council shall meet as often as may be necessary but not less than two times during an academic year. Meetings of the Academic Council shall be convened by the Chairman either on his own initiative or on a requisition signed by not less than 20% of the Academic Council members.

(b) A written notice of every meeting shall be sent by the Registrar to every member at least two weeks before the date of the meeting; provided that the Chairman may call a special meeting of the Academic Council at short notice to consider urgent matters.

(c) Agenda shall be circulated by the Registrar to the members at least three days before the meeting.

(d) Fifty (50) % members of the Academic Council shall form a quorum for a meeting of the Academic Council.

(e) All questions considered at the meetings of the Academic Council shall be decided by a majority of the votes of the members present and voting including the Chairman. If the votes be equally divided, the Chairman shall have a second or casting vote.

(vii) The minutes of the proceedings of a meeting of the Academic Council shall be drawn up by the Registrar with the approval of the Chairman and circulated to all members of the Academic Council. The minutes along with amendments, if any suggested, shall be placed for confirmation at the next meeting of the Academic Council. After the minutes are confirmed and signed by the Chairman, they shall be recorded in a minute book which shall be kept open for inspection of the members of the Academic Council at any time during the office hours.

(viii) **Powers and Duties of the Academic Council** are as laid down in the Statutes of the university.

11.4 Are there other strategies to review academic programs besides the academic council? If yes, give details about what, when and how often are such reviews made?

The University takes a holistic and 360-degree approach towards reviewing its academic programs. This approach ensures that our academic offerings (and related co-curricular programs) are geared towards preparing our students for an uncertain world marked with

dynamic changes in technology, political environment, economic conditions and political upheavals.

The approach consists of engaging with, and taking feedback from multiple sources/stakeholders as illustrated below:

(a) Educational policy changes from the State/Central governments

(b) Trends reports from industry bodies like CII and FICCI

(c) Global educational trends and best practices from partners like Centrale, Cornell, Virginia Tech, and Babson College

(d) Visiting faculty

(e) Learning from peer institutions

(f) Continuous engagement with Mahindra & Mahindra and Tech Mahindra

(g) Ongoing dialogue with industry partners

(h) Companies that offer internships and placements to our students

(i) Feedback from all stakeholders

(j) Academic Council

(k) Boards of Studies

J. Research Profile

12.1 Faculty-wise and Department-wise information to be provided in respect of the following: -

➤ Student Teacher Ratio

➤ Class Rooms

➤ Teaching labs

➤ Research labs (Major Equipments)

➤ Research Scholars (M.Tech, Ph.D., Post Doctoral Scholars)

➤ Publications in last 3 years (Year-wise list)

➤ No. of Books Published

➤ Patents

➤ Transfer of Technology

➤ Inter-departmental Research (Inter-disciplinary)

➤ Consultancy

➤ Externally funded Research Projects

➤ Educational Programmes Arranged

Enclosed as Annexure - IX

k. Misc.

13.1 **Details of Non-Teaching Staff**

Enclosed as Appendix – XVIII

13.2	Summary of Non-Teaching Staff				
		Particulars	**Female**	**Male**	**Total**
		Administrative Staff			
		Group A		9	9
		Group B	1	14	15
		Group C	8	19	27
		Group D	5	10	15
		Sub Total	14	52	66
		Technical Staff			
		Group A			
		Group B			
		Group C		1	1
		Group D	3	28	31
		Sub Total	3	29	32

Enclosed as Annexure – XXV

13.3	No. of Non-Teaching staff category wise	Category	Female	Male	Total
		SC	2	5	7
		ST	0	1	1
		OBC	9	39	48
		PH			
		General	5	39	44
		Total			100

Enclosed as Annexure - XXVI

13.4 Ratio of Non-teaching staff to students

   1:13

13.5 Ratio of Non -Teaching staff to Faculty

   1:1

14 Academic Results

14.1 Faculty-wise and course-wise academic results of the past 3 years

Enclosed as Annexure – X

15   Accreditation

15.1 Whether Accredited by NAAC? If yes please provide the following details:

   Date of Accreditation Period

   Grade CGPA

   Grading System Followed

   N/A

15.2 Whether courses are accredited by NBA? If yes please provide course-wise details as under: -

Under Process for accreditation of NBA

15.3 Other Accreditations, if any

N/A

15.4 Any other information

(including special achievements by the University which may be relevant for the University)

SIRO- Recognition

16   Strength and Weaknesses of the University

16.1 Strengths of the University

Attached as Annexure- XXIII

16.2 Weaknesses of the University

No weakness

Certificate

This is to certify that all the information provided above is true to the best of my knowledge and belief. The University will adhere to the rules, regulations and guidelines of the UGC, Central Government and relevant Statutory Council(s) and abide by all the provisions under the UGC Regulation.

The above information is also posted on the website of the University https://www.mahindrauniversity.edu.in/ .

Signed and Sealed by the Head of the Institution

Dr Yajulu Medury

Vice Chancellor

Mahindra University

University Grants Commission
Appendix-I
Composition of the Society/Trust

Mahindra Educational Institutions is a private company limited by shares and not-for-profit Under section 25

S. No.	Name	Address	Occupation	Designation in the Society/Trust
01	Mahindra Educational Institutions	Survey No:62/1A, Bahadurpally, Jeedimetla, Hyderabad – 500043 Telangana – India	Educational Society	Registered under Section 25 Act Educational Society

Members

S. No.	Name	Address	Occupation	Designation in the Society/Trust
1.	Mr Vineet Nayyar	Survey No. 62/1A, Bahadurpally, Jeedimetla, Hyderabad. 500043	Chairman, Emeritus	Chairman
2.	Mr C P Gurnani	Survey No. 62/1A, Bahadurpally, Jeedimetla, Hyderabad. 500043	MD & CEO Tech Mahindra	Director
3.	Mr Rakesh Soni	Survey No. 62/1A, Bahadurpally, Jeedimetla, Hyderabad. 500043	CEO Mahindra Foundation	Director
4.	Mr Milind Kulkarni	Survey No. 62/1A, Bahadurpally, Jeedimetla, Hyderabad. 500043	CFO – Tech Mahindra	Director
5.	Mr Shivanand Raja	Survey No. 62/1A, Bahadurpally, Jeedimetla, Hyderabad. 500043	Director - MEI	Director

University Grants Commission
Appendix-II
Information about Members of the Society/Trust

S.No.	Name of the Member	Address	Name of the Society	Designation in the Society/Trust
1.	Mr Vineet Nayyar	Survey No. 62/1A, Bahadurpally, Jeedimetla, Hyderabad. 500043	Mahindra Educational Institutions	Chairman
2.	Mr C P Gurnani	Survey No. 62/1A, Bahadurpally, Jeedimetla, Hyderabad. 500043	Mahindra Educational Institutions	Director
3.	Mr Rakesh Soni	Survey No. 62/1A, Bahadurpally, Jeedimetla, Hyderabad. 500043	Mahindra Educational Institutions	Director
4.	Mr Milind Kulkarni	Survey No. 62/1A, Bahadurpally, Jeedimetla,	Mahindra Educational Institutions	Director
5.	Mr Shivanand Raja	Survey No. 62/1A, Bahadurpally, Jeedimetla, Hyderabad. 500043	Mahindra Educational Institutions	Director

University Grants Commission
Appendix-III
Information about promoting Society/Trust – other educational institutions

S.No.	Name of the University/ Educational Institution	Activities
	NIL	

University Grants Commission
Appendix-IV
Information about promoting Society/Trust – Other activities

S.No.	Name of the Organization	Activities
	NIL	

University Grants Commission
Appndix-V
Information about off-campus center(s)

S.No.	Address of the Off-campus centre	Courses Run
	NIL	

University Grants Commission
Appendix-VI
Information about off-Shore campus centre(s)

S.No.	Address of the Off-Shore campus centre	Courses Run
	NIL	

University Grants Commission
Appendix-VII
Information about Courses run under distance mode and study centre(s)

S.No.	Address of the Study centre	Courses Run	No. of students enrolled
	NIL		

University Grants Commission
Appendix-VIII
Information about the programmes permitted to be offered by the Gazette Notification of the State Government

S.No.	Programme	Sanctioned Intake	Actual enrolment
	UG	Yes	643+611
	PG	Yes	25
	Diploma		
	PG Diploma		
	Certificate course		
	M.Phil		
	Ph.D.	Yes	38+28
	Any other (pl. Specify) SOM	Yes	106
	SOL	Yes	58

University Grants Commission
Appendix-IX
Information about the programmes now offered

S.No.	Programme	Sanctioned Intake	Actual enrolment
	UG	Yes	643+611
	PG	Yes	25
	Diploma		
	PG Diploma		
	Certificate course		
	M.Phil		
	Ph.D.	Yes	38+28
	Any other (pl. Specify) SOM	Yes	106
	SOL	Yes	58

University Grants Commission
Appendix-X
Information about the approval of the courses by the concerned statutory council(s)

S.No.	Course	Name of the Statutory Council	Whether approval has been taken
1.	Undergraduate – Engineering BTech Courses	AICTE	Yes
2.	5 Year integrated BA LLB (H) & BBA LLB (H)	BCI	Yes

Approval letters have been attached as Appendix – X separately.

University Grants Commission
Appendix-XI
Information about the courses run which are not specified by the UGC

S.No.	Course	Date of starting	Whether applied to UGC for specification
		NILL	

University Grants Commission

Appendix-XII

Information about the complaints received under Grievance Redressal Mechanism

S.No.	Name of the complainant	Complaint against	Date of complaint	Action taken by the University
		NILL		

University Grants Commission
Appendix-XIII
Information about the teaching staff

Dept	Name of the Teacher	Designation	Age	Educational Qualifications (whether qualified as per UGC Regulations)	Teaching experience in years	Date of appointment	Whether full time or part time	Regular or adhoc	Scale of Pay	No. of publications
				Enclosed as Appendix XIII Separately						

University Grants Commission
Appendix-XIV
Information about the Library

S.No.	Total Space (all kinds)	Computer/ Communication facilities	Total No. of Ref. Books (Each Department)			All Research Journals subscribed on a regular basis
1.	405 Sq. M	Yes, (13 Computers)	Dept.	Titles	Volumes	Print Journals 30 E-journals Packages: 1. IEEE 2. Springer 3. Science Direct 4. ASME 5. ASCE
			CIVIL	593	1649	
			CSE	720	1849	
			EEE	750	2080	
			ME	1003	2566	
			H&S	3697	5985	
			Total	6763	14129	

S.No.	Item description	Location Departmen t	Value (in Rs.)	Present Condition	Date of Purchase

Enclosed as Appendix-XV Separately

Sports Infrastructure

I.   Facility

     Open Play Ground(s) for outdoor sports

     (a) (Athletics, Football, hockey, Cricket, etc.)

     Volley ball courts – 2 Nos – 204 SQM
     Football, Cricket Ground & Athletics track – 20345 SQM

     (b) Track for Athletics

     Athletics track – 20345 SQM

     (c) Basketball courts

     Basketball court (Synthetic) – 510 SQM

     (d) Squash/Tennis Courts

     Tennis courts -2 Nos (Clay & Synthetic) – 510 SQM

     (e) Swimming Pool (Size)

     18.29 M X 6.09 M

     (f) Indoor Sports Facilities including gymnasium

     Indoor Badminton & Shuttle Courts – 640 SQM
     GYM & Table Tennis – 158 SQM
     Snooker & Pool area – 95SQM

     (g) Any other

        Adventure Zone

University Grants Commission
Appendix-XVII
Information about the composition of the statutory bodies of the University

S.No.	Name	Profession	Full Postal Address	Date of Constitution
All the details of the Statutory Bodies have been enclosed as Appendix – XVII				

University Grants Commission
Appendix-XVIII
Information about the Non-Teaching Staff of the University

Name	Designation	Age	Qualification	Scale of Pay	Date of Appointment	Trained Yes/No If yes, Details
Enclosed Separately as Appendix - XVIII						